

Application to hire church premises

Please complete this form **in full** and email a scan or photo of it to admin@stanneandallsaints.org.uk, allowing at least **14 days** before the date of your event.

Our charges for 2021:

| VENUE | COMMUNITY/CHARITY | PROFESSIONAL/COMMERCIAL |
|----------------|---------------------------|---------------------------|
| Hall | £32 per hour or part hour | £40 per hour or part hour |
| Community Room | £15 per hour or part hour | £20 per hour or part hour |

| | |
|--|--|
| Name of Applicant/Organisation | |
| Name of representative <i>if applying on behalf of an organisation</i> | |
| Address | |
| Telephone and/or mobile no. | |
| Email address | |
| Purpose of use: | |
| Please indicate which space you wish to hire: <input type="checkbox"/> Hall <input type="checkbox"/> Hall + Kitchen <input type="checkbox"/> Community Room | |
| <input type="checkbox"/> I have attached a copy of my organisation's safeguarding policies <input type="checkbox"/> My organisation does not have its own safeguarding policies but I'm willing to abide by those of St Anne and All Saints South Lambeth (see www.stanneandallsaints.org.uk/safeguarding/) | |
| How many people do you anticipate attending your event? | |
| What are you charging participants to attend your event? | |
| Are you planning on bringing in any electrical equipment? <i>[must be PAT tested]</i> YES <input type="checkbox"/> NO <input type="checkbox"/> | |
| Date(s) required | |
| Time(s) required | |
| Frequency of use | |